

**CODINGTON CONSERVATION DISTRICT
DRILL OPERATOR
JOB DESCRIPTION**

Supervision: The drill operator is a seasonal employee of and is responsible to the Board of Supervisors of the Codington Conservation District and works closely with the District Manager.

Duties and Responsibilities:

- Must be able to drive tractor pulling the district's grass drill. Must be able to calibrate the drill to seed grass, cover crops, and other crops/grasses as requested.
- Willing to work with landowner in a professional, courteous manner to schedule the seeding of grasses/crops and stay in touch with landowner regarding the schedule as seeding season progresses.
- Keep records of acres seeded and names, addresses, phone numbers, if necessary, to give information to District Manager for billing purposes.
- Responsible for scheduling and moving the district's John Deere no-till drill around the county to landowners requesting to rent the drill. Staying in touch with landowner for dropping off and picking up the drill, and keeping track of acres and information to give to the District Manager for billing purposes.
- Would be responsible for all maintenance of both drills; whatever light maintenance can be done personally or taking them into repair shops.

Schedule: Employment for the season begins in the spring when installation of practices for current year is possible and ends when the CRP grass seeding deadline is met (spring or fall), and/or when requests for grass/crop seeding are met for either drill, and no longer coming in, and when equipment has been put away for the winter. Hours of work will depend on workload and weather conditions. Because of some set CRP deadlines needing to be met, may have to be flexible with days/hours of the week worked due to weather conditions. You are responsible for keeping track of your time and turning it into the District Manager.

Wages: To be determined by Board of Supervisors. Social Security and Medicare will be withheld and reported. Federal income tax will be withheld according to employees W-4.

Benefits: This position receives no overtime or employee benefits other than coverage by worker's compensation insurance and laws. Drill operator will receive mileage reimbursement if have to use personal vehicle for moving drill(s).

Terms: Must be dependable, at least 18 years old to operate equipment, have a valid driver's license, and maintain a safe driving record. Must be able to lift a minimum of 50 pounds. Employment can be terminated at any time by the decision of the Board of Supervisors for just cause.

Minimum Qualifications and Knowledge Required:

Broad knowledge of agriculture and resource conservation practices with a willingness to learn

Ability to communicate effectively and courteously with public, office staff (District and NRCS), and Board of Supervisors in order to provide and receive information

Ability to make independent decisions, prioritize, be a self-starter, organize, plan work and perform with minimal day to day direction