

LWG Meeting Agenda

Locally led conservation – 1 hour meeting



Date

Time

Location

Facilitator

Attendees / Districts Present

This meeting is locally led. The agenda is a guide, adjust timing as needed to fit your group's priorities. Use the Notes column to capture key points, decisions, and ideas as you go.

Agenda

#	Agenda Item	Notes / Discussion
1	Welcome & Introductions ~5 min — <i>Who's in the room? Any new faces?</i>	
2	Review of Last Meeting Action Items ~10 min — <i>What did we commit to? What got done?</i>	
3	District Project Updates ~15 min — <i>Quick updates from the district(s) and partners</i>	
4	Barriers & Support Needed ~10 min — <i>What's in the way? How can the group help?</i>	
5	Partner & Resource Update ~5 min — <i>New partners, programs, or news worth sharing</i>	
6	Open Discussion / Local Conservation Issues ~15 min — <i>What's happening in your community?</i>	
7	Next Steps & Action Items ~10 min — <i>What are we each committing to before the next meeting?</i>	
8	Next Meeting Date & Location ~5 min — <i>Confirm before everyone leaves</i>	

Action Items from This Meeting

Action Item	Who's Responsible	Due Date

Next Meeting

Date	Time	Location
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